



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

*REVISED 10-03-2024



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: October 2, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of October 7, 2024

Monday October 7, 2024	Building and Grounds Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Tuesday October 8, 2024	Human Services Board *County Board (agenda revised)	8:30 a.m. 7:00 p.m.	Videoconference OR Workforce Development Center 874 Collins Rd, Rm 103, Jefferson Webinar, YouTube Livestream OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
Wednesday October 9, 2024	Historic Sites Preservation Council	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson
Thursday October 10, 2024	Fair Park Committee	10:00 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday October 11, 2024	Planning and Zoning Committee – Site Inspections Drug Free Leadership Team	8:00 a.m. 8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson Videoconference OR Health Department 1541 Annex Rd, Jefferson
Saturday October 12, 2024	No scheduled county meetings		
Sunday October 13, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee AGENDA

Videoconference or

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
Jefferson, WI 53549

Monday, October 7, 2024
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of September 5, 2024 Building and Grounds Committee Minutes
8. Update on courthouse/sheriff/jail project
9. Discussion and possible action on Resolution: Authorizing the County Administrator to enter into a contract for a facilities energy audit
10. Updates on projects and contingency
11. IT Project Update
12. Discussion and possible action on Fair Park & Parks Maintenance facility cameras
13. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
14. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, November 4, 2024 at 8:30 a.m.
15. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, October 8, 2024, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNNTV1M0QlhVVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Wineke, Michael
Kirk Lund

Racanelli, Gino
Ganser, Steve
Abrahamsen, Pam

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October 8, 2024, Agenda
5. Public Comment (*Members of the public who wish to address the Board on specific agenda items must register their request at this time.*)
6. Approval of September 10, 2024, Board Minutes
7. Communications
8. Review of the August 2024 Financial Statement
9. Discuss and Approve September 2024 Vouchers
10. Presentation on the Family Centered Treatment Program (FCT)
11. Discussion and Possible Action on the 3 Year Aging Plan for 2025-2027
12. Discussion and Possible Action on Jefferson County's Specialized Transportation Assistance Program (Wis. Stat. 85.21) Application
13. Discussion and Possible Action on New 2024 Professional Service Contracts (*Home Modifications and CCS Regional Service Array*)
14. Discussion and Possible Action on Authorizing execution of state human services contracts, consortium agreements, and professional service and care provider contracts
15. Director's Report
16. Adjourn

Next Scheduled Meetings:

Tuesday, November 12, 2024, at 8:30 a.m.

Tuesday, December 10, 2024, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

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**SPECIAL SCREENING OF UNIQUELY WISCONSIN
YOUTH STABILIZATION EPISODE**

Jefferson County Courthouse
311 S. Center Avenue, C20063
Jefferson, WI 53549

Tuesday, October 8, 2024 | 6:45 p.m.

AGENDA

*REVISED 10-03-2024

JEFFERSON COUNTY BOARD MEETING

TUESDAY

OCTOBER 8, 2024

7:00 p.m.

**Jefferson County Courthouse
311 S. Center Avenue, Room C2063
Jefferson, WI 53549**

[Livestream on YouTube](#)

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_N2ghwZR3TQenotKF1KEwmQ

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF SEPTEMBER 10, 2024 MEETING MINUTES**
 7. **COMMUNICATIONS**
 - a. Treasurer's Month Report
 - b. Retirement Recognitions
 - c. Zoning Committee – Notice of Public Hearing, October 17, 2024
 8. **PUBLIC COMMENT (agenda items)**
 9. **SPECIAL ORDER OF BUSINESS**
 - a. Recognition of Uniquely Wisconsin video participants
 - b. Presentation of FY2025 Operating and Capital Budget
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **BUILDING AND GROUNDS COMMITTEE**
 - a. Resolution - Authorizing the County Administrator to enter into a Contract for a Facilities Energy Audit (addendum)

11. **EXECUTIVE COMMITTEE**
 - a. Resolution – Amending supervisory district boundaries to reflect annexations
 - b. Resolution – Authorizing and Appointing a County Administrator Search Committee
12. **FINANCE COMMITTEE**
 - a. Resolution – Adjusting Budget Allocation of Assistant Corporation Counsel Position
 - b. Resolution – Authorizing the Repurchase of Property from Nestle Purina
13. **HIGHWAY COMMITTEE**
 - a. Resolution – Authorizing Highway Department Equipment Purchases
14. **LAND AND WATER CONSERVATION COMMITTEE**
 - a. Resolution – Authorizing Extension of County Farm Agricultural Lease
15. **PARKS COMMITTEE**
 - a. Resolution- Approving Proposal from Rock Solid Trails for Garman Nature Preserve Trail Re-Route
16. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions
 - b. Ordinance – Amending Official Zoning Map
17. **APPOINTMENT BY COUNTY ADMINISTRATOR**
 - a. Jefferson County Library Board Appointment (addendum)
 - b. Tim Semo to the Jefferson County Library Board for a three-year term ending December 31, 2027
 - c. Linda Ager to the Bridges Library System Board for a three-year term ending December 31, 2027
 - d. Steve Ganser and Michael Wineke to the Human Services Board for a three-year term ending November 1, 2027
18. ***APPOINTMENTS BY FAIR PARK COMMITTEE**
 - a. Tracey Brandel, Ashley Sinkula, Jerry Wilcenski, David Zimmerman, Angie Greving and Jim Schroeder, **Robert Ganzow** to the Fair Advisory Board for a two-year term ending August 31, 2026
19. **PUBLIC COMMENT** (General)
20. **ANNOUNCEMENTS**
21. **ADJOURN**

NEXT COUNTY BOARD MEETINGS

**PUBLIC HEARING -2025 BUDGET
TUESDAY, OCTOBER 22, 2024
7:00 P.M.**

**TUESDAY, NOVEMBER 12, 2024
7:00 P.M.**

Historic Sites Preservation Council Agenda

Date: Wednesday, October 9, 2024

Time: 8:30 AM

Council Members: Anthony Gulig, Peter Killoran, Roger Lindl, Matthew Tracy, Robin Untz

Videoconference OR
Jefferson County Courthouse
Room C1049
311 S. Center Avenue
Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/82800249230?pwd=NEV1RkczcURvSmZjTXh3OFVVdEdwUT09>

Meeting ID: 828 0024 9230

Passcode: 987795

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Review of agenda
5. Public comment (Members of the public who wish to address the Council must register their request at this time)
6. Approval of minutes from the August 14, 2024 meeting
7. Communications
8. Discussion and Update on Potter's Field Study
9. Discussion and Possible Action on Story Maps/GIS web Mapping
10. Discussion and Possible Action on Potential Historic Property Applications
11. Potential agenda items for Council's next meeting
12. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule
13. Adjourn

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Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda
Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, October 10, 2024

Time: 10:00 a.m. **NOTE CHANGE OF TIME**

Committee members: Backlund, Curt; Goose, Mark; Hafften, Libby; Poulson, Blane; White, Brandon; Skalitzky, Gary; McWilliam, Georgia

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (*Members of the public who wish to address the committee on specific agenda items must register at this time*)
6. Approval of September 12, 2024 committee meeting minutes
7. Communications
8. Discussion and possible action on planning for 2025 Fair
9. Discussion and possible action on Fair Park Operational Updates
 - Camping & Winter Storage Process
 - Event management Tools and Process
 - Facility/Building Updates
10. Discussion on Fair Advisory Board membership and next meeting
11. Discussion and possible action on tentative future meeting schedule and agenda items
12. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

- November 14, 2024
- December 12, 2024

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Join Zoom Meeting

<https://us06web.zoom.us/j/86228591814?pwd=ywhJDYBmGSOdCUbbm5dToeSg7fV3wA.1>

Meeting ID: 862 2859 1814

Passcode: FairPark

Dial by your location: 1 312 626 6799

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson

SUBJECT: Planning and Zoning Committee Site Inspections
DATE: October 11, 2024
TIME: 8:00 a.m.
PLACE: Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. **Public Comment** (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. **Site Inspections for Petitions to be Presented in Public Hearing on October 17, 2024:**

R4560A-24 – Schumacher Trust: Rezone to create two 2-acre lots from property at **N6023 Wright Road** in the Town of Farmington, PIN 008-0715-1912-000 (15 ac).

CU2134-24 –OneEnergy Development LLC: Conditional Use to allow a solar electric generation facility near **Airport Rd & Wood Lane** in the Town of Waterloo, PIN 030-0813-3241-000 (46.540 ac). Property is owned by Frederick W & Jeanette B Huebner Trust.

R4561A-24 – Jonathan Schrock: Rezone all of 012-0816-0841-004 (13.946 ac). to create a lot for single family home near **W1731 Gopher Hill Road** in the Town of Ixonia.

R4562A-24 – Gerald & Jean Wockenfuss Trust: Rezone to create a 3.472-acre lot at **W1541 Gopher Hill Road** in the Town of Ixonia, PIN 012-0816-0931-000 (39.26 ac).

R4565A-24 – Kenneth B and Christine A Thomas: Rezone to create two 1.0-acre net lots north of **N2860 Hardscrabble Road** in the Town of Sullivan, PIN 026-0616-3622-000 (30 ac).

R4564A-24 – Richard A. and Janice C Flees Trust: Rezone to create a 3.4-acre net lot (farm consolidation) and two 2.0-acre net lots at **W2185 US Highway 18** in the Town of Sullivan, PINs 026-0616-0641-000 (28.20 ac) and 026-0616-0641-001 (18 ac).

R4558A-24 –Nancy Hinz: Rezone to create a 2-acre lot from property at **N4952 Duck Creek Road** in the Town of Farmington, PIN 008-0715-3633-000 (30 ac). Property is owned by David J & Nancy J Hinz.

R4559A-24 –Nancy Hinz: Rezone A-1 to N to create a 17.9-acre lot from property at **N4952 Duck Creek Road** in the Town of Farmington, PIN 008-0715-3633-000 (30 ac). Property is owned by David J & Nancy J Hinz.

R4563A-24 – Jeffrey and Rebecca Weber: Rezone .9 acres from PIN 014-0615-0441-002 (37.893 ac). to add to Lot 1 (CSM 6331) to create a 2-acre lot at **N4614 Paradise Road** in the Town of Jefferson, PIN 014-0615-0441-000 (1.171 ac).

8. Adjourn

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Planning & Development Department upon request.



Jefferson County Drug Free Coalition Leadership Team
Friday, October 11th, 2024
8:00am – 9:00am
1541 Annex Road, Public Health Conference Room
Jefferson County Health and Human Services, Jefferson, WI 53549
OR Join Zoom Meeting:

<https://us06web.zoom.us/j/86534259964?pwd=z0Ofh9YWIPvlzhjPWOJ4aP55ptnULJ.1>
(Meeting ID: 865 3425 9964, Passcode: 234601, Join by Phone: +1 312 626 6799)

Leadership Team Members

Tyler Prickette – Chair, Walter Orzechowski, Brooke Kysely, Vanessa Leaders – Co-Chair, Michelle Fox, Jessica Johnson, Kendell Cooper

Meeting Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Laws**
- 4. Public Comment**
- 5. Approval of Minutes from August 9th, 2024 meeting**
- 6. Communications**
 - a. Drug Free Communities Grant awarded for the next five years (2024 - 2029)
- 7. Budget Narrative & Requests**
- 8. Year 6 Action Plan/Performance Narrative**
- 9. Upcoming Events/Conferences**
 - a. Narcan Training → Sunday, October 13th @ 12:30pm at The Collective in Watertown
 - b. 420 4 Patrol Training Session → second session will be held on Monday, October 14th
 - c. Thursday, October 17 - Friday, October 18 → 20th Annual Mental Health and Substance Use Recovery Conference in the Dells
 - d. Drug Take Back Day event → Tuesday, October 22nd from 11:00am - 1:00pm at Rock Lake Activity Center (Senior Center – Club 55 group) in Lake Mills
 - e. Tuesday, December 3rd → Substance Trends Talk at UW-Whitewater
- 10. Community Partner Updates**
 - a. 420 4 Patrol → first session completed on Monday, September 23
 - b. FTO Training - September 23 – 25 – Ben M
 - c. WISAM Conference - September 26 – 27 – Brooke K
- 11. Next meeting October 11th @ 8:00 - 9:00am**
 - a. FINAL Leadership meeting for 2024 - December 13
 - b. Full coalition meeting is Friday, October 25th @ 8:00 - 9:00am
- 12. Adjourn**

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